



**METROPOLITAN
TRANSPORTATION
COMMISSION**

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Agenda Item No. 2a

**OPERATIONS COMMITTEE
MINUTES
FRIDAY, JANUARY 11, 2013**

Adrienne J. Tissier, Chair
San Mateo County

Amy Rein Worth, Vice Chair
Cities of Contra Costa County

Alicia C. Aguirre
Cities of San Mateo County

Tom Azumbrado
U.S. Department of Housing
and Urban Development

Tom Bates
Cities of Alameda County

David Campos
City and County of San Francisco

Dave Cortese
Santa Clara County

Bill Dodd
Napa County and Cities

Dorene M. Giacomini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Scott Haggerty
Alameda County

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

Steve Kinsey
Marin County and Cities

Sam Liccardo
San Jose Mayor's Appointee

Mark Luce
Association of Bay Area Governments

Jake Mackenzie
Sonoma County and Cities

Joe Pirzynski
Cities of Santa Clara County

Jean Quan
Oakland Mayor's Appointee

Bijan Sartipi
State Business, Transportation
and Housing Agency

James P. Spering
Solano County and Cities

Scott Wiener
San Francisco Mayor's Appointee

Steve Heminger
Executive Director

Ann Flemer
Deputy Executive Director, Policy

Andrew B. Fremier
Deputy Executive Director, Operations

ATTENDANCE

Chair Mackenzie convened the meeting at 10:42 a.m. Committee members present were: Haggerty, Halsted, Liccardo, Pirzynski, Quan and Spering. Commissioner Worth was present as an ex-officio member of the Committee. Other Commissioners present as ad hoc non-voting members of the Committee were Commissioners, Bates, Cortese, and Weiner.

CONSENT CALENDAR

Upon motion of Commissioner Haggerty and second by Commissioner Halsted, the Committee unanimously approved the consent calendar:

- Minutes of December 14, 2012
- Purchase Order (\$715,695) and Contingency (\$107,305) Approval – Hub Signage Program – Phase 4 Fabrication and Installation (Siemens Industry, Inc.) (\$823,000)

Contracts – Freeway Service Patrol (FSP): Various Tow Companies (18,495,835)

Ms. Stefanie Pow, MTC staff, presented the Committee with a request for approval of 16 service contracts for 16 Freeway Service Patrol (FSP) beats for service starting July 2013. She stated that on September 24, 2012, MTC SAFE issued a Request for Qualifications Bid Invitation (RFQBI) to over 300 tow operators in the Bay Area for 16 beats. She noted this is the second time in which MTC SAFE released a procurement that consisted of a three-step qualifications-based, low bid process. MTC SAFE received 19 proposals under Step 1, eight of which were from new or non-current contractors. In the Step 1 evaluation, one bidder failed to have the minimum number of experience years, but the remaining 18 bidders were eligible to proceed to the next step in the procurement process. Of the 16 beats available for contract awards, MTC SAFE recommends that 13 beats be awarded to the lowest bidder. She briefly summarized the rationale for the award of the three remaining beats to the second lowest bidder, as permitted in the RFQBI.

Commissioner Haggerty commented that this is a huge benefit to the communities and should be publicized more and recommended that future staff reports include locations of each tow contractor. Ms. Pow stated that the tow contractors are located in MTC's area of service and that future staff presentations will include this information in its reports.

Commissioner Haggerty moved for approval to authorize the Executive Director or his designee to negotiate and enter into contracts with the tow contractors as listed in the "Request for Committee Approval" in a total amount specified therein for a total amount not to exceed \$4,623,959 per fiscal year (beginning with FY 2013-14) for a four-year total of \$18,495,835 subject to the approval of the MTC SAFE annual operating budget in each fiscal year.

Commissioner Halsted seconded the motion. The motion carried unanimously.

Clipper® Program Contract Actions

Ms. Carol Kuester, MTC staff, presented the Committee with two brief updates on the Clipper® program. She stated that the Clipper® program experienced several backend outages in the past 2 months. During these outages cardholders could not add value on the web or conduct transactions through the customer service center. These outages are taken very seriously and staff will continue to work aggressively with the contractor on fixes. She also presented the Committee with an update on the Clipper® Privacy Policy and data retention policies. She stated that staff has begun exploring the cost and technical implications of reducing the data retention period for Clipper® and removal of card serial numbers from system usage data or aggregating system usage records so that such records can be retained for program planning and analysis. She noted that staff will report back to the Committee with recommended changes to the Clipper® Privacy Policy in March.

Ms. Lynn Valdivia, MTC staff, presented the Committee with a status report on the Clipper® Program and a request for approval of a contract change order amendment and two cooperative agreements. She also presented the Committee with a power point presentation on Clipper® expansion to Napa and Solano Operators.

Commissioner Worth expressed concerns regarding the time line for bringing East Bay Operators into the system and the cost effectiveness of the Cubic budget. Steve Heminger, MTC staff, stated that we need to pursue cost-sharing efforts and creative solutions regarding bringing some money to the table. Ms. Kuester stated that staff is working with Cubic to do a better job of aligning what staff's initial cost estimates are with the estimates that we ultimately get. She stated that staff has negotiated line item by line item with Cubic and managed to bring the bid pricing down slightly.

Commissioner Spering moved to authorize the Executive Director or his designee to negotiate and enter into the following contract actions:

- Contract Change Order – Clipper® Expansion to Transit Agencies in Napa and Solano Counties: Cubic Transportation Systems, Inc. (\$2,300,000)
- Cooperative Agreement – Funding for Clipper® Expansion to Fairfield and Suisun Transit (Part of Expansion to Agencies in Napa and Solano Counties): City of Fairfield (\$741,000)
- Cooperative Agreement – Funding for Clipper® Expansion to Vacaville City Coach (Part of Expansion to Agencies in Napa and Solano Counties): City of Vacaville (\$160,000)

Commissioner Pirzynski seconded the motion. The motion carried unanimously.

Condition of Regional Transportation Management System

Commissioner Mackenzie stated that at the request of the Committee at its September 14, 2012 meeting, an ad hoc subcommittee was formed to address alternative options for managing the regional transportation management system and report on the status of highway operations equipment. He noted the ad hoc subcommittee of the Operations Committee had met twice and that today MTC and Caltrans staff would present its current work.

Melanie Crotty, MTC staff, and Mr. Dan McElhinney, Chief Deputy District Director, Caltrans District 4, jointly gave a power point presentation on performance of the regional transportation management system, which included an overview of specific problems and some possible solutions. Ms. Crotty cited the ramp metering problem on Highway 4 in Contra Costa County as an example of why the region is in its current predicament. She said the practice of unanimous consensus before proceeding with metering unnecessarily slows the implementation down, and that a more active model for leadership is needed. She stated that this is an opportunity for the agencies to work together on a shared operations model that can be used to effectively manage the transportation management system. Mr. McElhinney presented the Committee with an update on the state of the system for this quarter and summarized Caltrans' plans for future improvements of the transportation system.

Commissioner Quan suggested that staff review the possibility of using multi-functional scanner equipment. Commissioner Worth requested that staff include data that shows the benefits of investing in freeway management tools, and how they help to reduce congestion. Commissioner Halsted requested staff also include benefit information about the impact of these investments on the environment.

Commissioner Spering commented that he appreciated the direction of next steps. He also requested a more active approach for implementing ramp metering, such as setting deadlines tied to fund allocations. He indicated that while there is the need to mitigate and address local concerns, there is a need to move forward with activation that is not dependent on iterative discussions by individual jurisdictions.

Public Comment/Other Business/Next Meeting/Adjournment

There being no further business, Chair Mackenzie adjourned the meeting at 11:41 a.m. The next meeting of the Operations Committee is scheduled for Friday, February 8, 2013, in Oakland, California.